**ACT 44 DISCLOSURE FORM FOR ENTITIES PROVIDING** 

PROFESSIONAL SERVICES TO THE

**ALLEN TOWNSHIP'S PENSION SYSTEM** 

CHAPTER 7-A OF ACT 44 OF 2009 MANDATES the annual disclosure of certain information by every entity

(hereinafter "Contractor") which is a party to a professional services contract with one of the pension

funds of **Allen Township** (hereinafter the "**Requesting Municipality**"). Act 44 disclosure requirements

apply to *Contractors* who provide professional pension services and receive payment of any kind from

the Requesting Municipality's pension fund. The Requesting Municipality has determined that your

company falls under the requirements of Act 44 and must complete this disclosure form. You are

expected to submit this completed form, to the Requesting Municipality below, by December 1, 2023. If,

for any reason you believe that Act 44 does not require you to complete this disclosure form, please

provide a written explanation of your reason(s) by November 15, 2023.

RETURN COMPLETED

**DISCLOSURE TO:** 

Ilene M. Eckhart, Manager

**Allen Township** 

**4714 Indian Trail Road** Northampton, PA 18067 Phone: 610-262-7012

Fax: 610-262-7364

E-mail address: manager@allentownship.org

**REQUIRED UPDATES:** 

Where noted, information in this form must be updated in writing as changes occur.

1

# **DEFINITIONS FOR DISCLOSURE**

TERM:	DEFINITION:					
Contractor	Any person, company, or other entity that receives payments, fees, or any other form of compensation from a municipal pension fund in exchange for rendering professional services for the benefit of the municipal pension fund.					
SUBCONTRACTOR OR ADVISOR	Anyone who is paid a fee or receives compensation from a municipal pension system – directly or indirectly from or through a contractor.					
Affiliated Entity	<ol> <li>Any of the following:         <ol> <li>A subsidiary or holding company of a lobbying firm or other business entity owned in whole or in part by a lobbying firm.</li> <li>An organization recognized by the Internal Revenue Service as a tax-exempt organization under section 501(c) of the Internal Revenue Code of 1986 (Public Law 99-514, 26 U.S.C. § 501 (c) ) established by a lobbyist or lobbying firm or an affiliated entity.</li> </ol> </li> </ol>					
Contributions	As defined in section 1621 of the act of June 3 <sup>rd</sup> , 1937 (P.L. 1333, No. 320), known as the Pennsylvania Election Code					
POLITICAL COMMITTEE	As defined in section 1621of the act of June 3 <sup>rd</sup> , 1937 (P.L. 1333, No. 320), known as the Pennsylvania Election Code					
EXECUTIVE LEVEL EMPLOYEE	<ol> <li>Any employee or person or the person's affiliated entity who:         <ol> <li>Can affect or influence the outcome of the person's or affiliated entity's actions, policies, or decisions relating to pensions and the conduct of business with a municipality or a municipal pension system; or</li> <li>Is directly involved in the implementation or development policies relating to pensions, investments, contracts or procurement or the conduct of business with a municipality or municipal pension system.</li> </ol> </li> </ol>					
MUNICIPAL PENSION SYSTEM	Any qualifying pension plan, under Pennsylvania state law, for any municipality within the Commonwealth of Pennsylvania; includes the Pennsylvania Municipal Retirement System.  Example: the Police Pension Plan for the Borough of Winchesterville					
MUNICIPAL PENSION SYSTEM OFFICIALS AND EMPLOYEES; MUNICIPAL OFFICIALS AND EMPLOYEES	<u>Specifically</u> , those listed in <u>Table 2</u> titled: "List of Pension System and Municipal Officials and Employees" on the next page. Where applicable, includes any employee of the <u>Requesting Municipality</u> .					
PROFESSIONAL SERVICES CONTRACT  A contract to which the municipal pension system is a party to for the purchase of professional services including investment legal services, real estate services, and other consulting services (2) not subject to a requirement that the lowest bid be accept						

# List of Municipal Officials for the Requesting Municipality

Certain requests for information in this form will refer to a "List of Municipal Officials."

To assist you in preparing your answers, you should consider the following names to be a complete list of pension system and municipal officials and employees. Throughout this Disclosure Form, the below names will be referred to as the "List of Municipal Officials."

#### **Elected Officials**

Dale Hassler – Chairman, Allen Township Board of Supervisors Gary Behler – Vice Chairman, Allen Township Board of Supervisors Tim Paul – Member, Allen Township Board of Supervisors Paul Link - Member, Allen Township Board of Supervisors Jason Frack – Member, Allen Township Board of Supervisors

#### **Appointed Officials or Employees**

Ilene M. Eckhart – Township Manager/Secretary (to Allen Township Board of Supervisors & Allen Township Non-Uniformed Pension Plan Chief Administrative Officer

Yohanna Vega – Township Treasurer
B. Lincoln Treadwell, Jr., Esq. – Solicitor

#### **Pension Committee**

None.

## **IDENTIFICATION OF CONTRACTORS & RELATED PERSONNEL**

**CONTRACTORS:** (See "**Definitions**" – page 2) Any entity who currently provides service(s) by means of a Professional Services Contract to the Municipal Pension System of the **Requesting Municipality**, please complete all of the following:

Identify the Municipal Pension System(s) for which you are providing information:						
lden	tify the Municipal Pension Systen	n(s) fo	or which you are providin	ng info	rmation:	
Indic	cate all that apply with an "X":	Х	Non- Uniform Plan		Police Plan	
			Fire Plan			
attac	OTE: For all that follow, you make to this Disclosure if the space are responding to by the appropriate of the space are responding to by the appropriate of the space.	e prov	vided is not sufficient. 1	Please	reference each question / item	
1.	1. Please provide the names and titles of <u>all individuals</u> providing professional services to the <b>Requestin Municipality</b> 's pension plan(s) identified above. Also include the names and titles of <u>any advisors are subcontractors</u> of the Contractor, identifying them as such. After each name provide a description of the responsibilities of that person with regard to the professional services being provided to each designate pension plan.					
	Jerry Witt- acting solely in his ca	apacit	ty as Client Service Man	ager fo	or Principal Life	
2.	Please list the name and title of disclosure; after each name, includ N/A				utive-level Employee(s) that require lee: Definitions)	
<b>→</b>	employment.				former official or employee of the with the municipality, and dates of	
	No					
4.	Are any of the individuals named	in <b>Ite</b>	em 1 or Item 2 above a c	urrent	or former registered Federal or State	

No

lobbvist?

date of their most recent registration /renewal.

F "YES", provide the name of the individual, specify whether they are a state or federal lobbyist, and the

## NOTICE: All information provided for items 1- 4 above must be updated as changes occur.

- 5. Since December 17<sup>th</sup> 2009, has the *Contractor* or an *Affiliated Entity* paid compensation to or employed any third party intermediary, agent, or lobbyist that is to directly or indirectly communicate with an official or employee of the *Municipal Pension System* of the **Requesting Municipality** (OR), any municipal official or employee of the **Requesting Municipality** in connection with any transaction or investment involving the *Contractor* and the Municipal Pension System of the **Requesting Municipality?** 
  - <u>This question does not apply</u> to an officer or employee of the *Contractor* who is acting within the scope of the firm's standard professional duties on behalf of the firm, including the actual provision of legal, accounting, engineering, real estate, or other professional advice, services, or assistance pursuant to the professional services contact with municipality's pension system.
- → IF "YES", identify: (1) whom (the third party intermediary, agent, or lobbyist) was paid the compensation or employed by the *Contractor* or *Affiliated Entity*, (2) their specific duties to directly or indirectly communicate with an official or employee of the *Municipal Pension System* of the **Requesting Municipality** (OR), any municipal official or employee of the **Requesting Municipality**, (3) the official they communicated with, and (4) the dates of this service.

No

- **6. Since December 17**<sup>th</sup> **2009**, has the *Contractor*, or any agent, officer, director or employee of the *Contractor* solicited a contribution to any municipal officer or candidate for municipal office in the **Requesting Municipality**, or to the political party or political action committee of that official or candidate?
- → IF "YES", identify the agent, officer, director or employee who made the solicitation and the municipal officials, candidates, political party or political committee who were solicited (to whom the solicitation was made).

No

- 7. Since December 17<sup>th</sup>, 2009: Has the *Contractor* or an *Affiliated Entity* made any contributions to a municipal official or any candidate for municipal office in the **Requesting Municipality?**
- → IF "YES", provide the name and address of the person(s) making the contribution, the contributor's relationship to the Contractor, The name and office or position of the person receiving the contribution, the date of the contribution, and the amount of the contribution.

No

- **8.** Does the *Contractor* or an *Affiliated Entity* have any direct financial, commercial or business relationship with any official identified on the *List of Municipal Officials*, of the **Requesting Municipality?**
- **IF "YES"**, identify the individual with whom the relationship exists and give a detailed description of that relationship.

\*\*NOTE: A written letter is required from the **Requesting Municipality** acknowledging the relationship and consenting to its existence. The letter must be attached to this disclosure. Contact the **Requesting Municipality** to obtain this letter and attach it to this disclosure before submission.

No

- 9. Has the *Contractor* or an *Affiliated Entity* given any gifts having more than a nominal value to any official, employee or fiduciary specifically, those on the *List of Municipal Officials* of the **Requesting Municipality?**
- **IF "YES"**, Provide the name of the person conferring the gift, the person receiving the gift, the office or position of the person receiving the gift, specify what the gift was, and the date conferred.

No

- **10.** Disclosure of contributions to any political entity in the Commonwealth of Pennsylvania **Applicability:** A "yes" response <u>is required</u> and full disclosure is required **ONLY WHEN ALL** of the following applies:
  - a) The contribution was made within the last 5 years (specifically since: December 18<sup>th</sup> 2004)
  - b) The contribution was made by an officer, director, executive-level employee or owner of at least 5% of the *Contractor* or *Affiliated Entity*.
  - c) The amount of the contribution was at least \$500 and in the form of:
    - 1. A single contribution by a person in (b.) above, **OR**
    - 2. The aggregate of all contributions all persons in (b.) above;
  - **d**) The contribution was for
    - 1. Any candidate for any public office or any person who holds an office in the Commonwealth of Pennsylvania;
    - **2.** The political committee of a candidate for public office or any person that holds an office in the Commonwealth of Pennsylvania.
- **IF "YES"**, provide the name and address of the person(s) making the contribution, the contributor's relationship to the *Contractor*, The name and office or position of the person receiving the contribution (or the political entity / party receiving the contribution), the date of the contribution, and the amount of the contribution.

No

11. With respect to your provision of professional services to the Municipal Pension System of the **Requesting** Municipality:

Are you aware of any apparent, potential or actual conflicts of interest with respect to any officer, director or employee of the *Contractor* and officials or employees of the **Requesting Municipality?** 

**NOTE:** If, in the future, you become aware of any apparent, potential, or actual conflict of interest, you are expected to update this **Disclosure Form** immediately in writing by:

- Providing a brief synopsis of the conflict of interest (and);
- An explanation of the steps taken to address this apparent, potential, or actual conflict of interest.
- **IF "YES"**, Provide a detailed explanation of the circumstances which provide you with a basis to conclude that an apparent, potential, or actual conflict of interest may exist.

No

**12.** To the extent that you believe that **Chapter 7-A of Act 44 of 2009** requires you to disclose any additional information beyond what has been requested above, please provide that information below or on a separate piece of paper.

N/A

Please provide the name(s) and position(s) of the person(s) participating in the completion of this Disclosure. **One of the individuals** identified by the *Contractor* in *Item #1* above <u>must participate</u> in completing this Disclosure and must sign the below verification attesting to the participation of those individuals named below.

Name: Jerry Witt

**Position:** Client Service Manager

SIGNATURE

CLIENT SERVICE MANAGER

TITLE

10/24/2023

DATE

# **VERIFICATION**

I, <u>Jerry Witt</u> , hereby state that I am a <u>Client</u> (Position	Service Manager for )
<u>Principal Life Insurance Company</u> and I am authorized to (Contractor)	make this verification.
I hereby verify that the facts set forth in the foregoing Act 44 Disclosure I	Form for Entities Providing
Professional Services to York Area Regional Police Department Non-Unifor	rm Pension System are true
and correct to the best of my knowledge, information and belief. I also	understand that knowingly
making material misstatements or omissions in this form could subject the re-	esponding Contractor to the
penalties in Section 705-A(e) of Act 44.	
I understand that false statements herein are made subject to the penalties of to unsworn falsification to authorities.	18 P.A.C.S. § 4904 relating
- -	SIGNATURE
_	Client Service Manager TITLI
	10/24/2023DATE

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PROFESSIONAL SERVICES TO THE

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Yohanna Vega — Township Treasurer

B. Lincoln Treadwell, Jr., Esq. — Solicitor

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None.

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CONTRACTORS: (See "Definitions" — page 2) Any entity who currently provides service(s) by means of a Professional Services Contract to the Municipal Pension System of the Requesting Municipality, please complete all of the following:

Identify the Municipal Pension System(s) for which you are providing information:

Ider	ntify the Municipal Pension Syste	em(s) fo	or which you are p	rovidin	ıg infor	mation:	
Indi	cate all that apply with an "X":	X	Non- Uniform Pla	an		Police Plan	
and	OTE: For all that follow, you attach it to this Disclosure if the you are responding to by the a	space	e provided is not s	ufficie	nt. Plea	<del>-</del>	
1.	Please provide the names and <b>Municipality's</b> pension plan(s) subcontractors of the Contractor responsibilities of that person version plan.	identit r, iden	fied above. Also in tifying them as such	nclude ch. Afte	the nar	nes and titles of <u>any advisors</u> name provide a description of	and the
	Randee W. Sekol, Actuary Paul Baugher, Actuary Laura A. Prego, Actuary Corey Knoll, Actuarial Ana	llyst		Willian Carol	m H. Hi A. Petro	apelou, Consultant ildebrant, Consultant oll, Actuarial Assistant ier, Actuarial Assistant	
2.	Please list the name and title of ar after each name, include a brief de		•				sure
	None						
3.	Are any of the individuals named Requesting Municipality?	in <b>Ite</b>	em 1 or Item 2 abo	ve, a cu	rrent or	former official or employee of t	he
	No						
	F''YES'', provide the name and of temployment.	he pers	son employed, their p	osition	with the	municipality, and dates of	
4.	Are any of the individuals name lobbyist?	d in <b>It</b>	tem 1 or Item 2 ab	ove a c	current	or former registered Federal or S	State

E\* IF "YES", provide the name of the individual, specify whether they are a state or federal lobbyist, and the date of their most recent registration /renewal.

No

NOTICE: All information provided for items 1- 4 above must be updated as changes occur.

5. Since December 17th 2009, has the *Contractor* or an *Affiliated Entity* paid compensation to or employed any third party intermediary, agent, or lobbyist that is to directly or indirectly communicate with an official or employee of the *Municipal Pension System* of the **Requesting Municipality** (OR), any municipal official or employee of the **Requesting Municipality** in connection with any transaction or investment involving the *Contractor* and the Municipal Pension System of the **Requesting Municipality**?

No

This question does not apply to an officer or employee of the *Contractor* who is acting within the scope of the firm's standard professional duties on behalf of the firm, including the actual provision of legal, accounting, engineering, real estate, or other professional advice, services, or assistance pursuant to the professional services contact with municipality's pension system.

- mI IF "YES", identify: (1) whom (the third party intermediary, agent, or lobbyist) was paid the compensation or employed by the *Contractor* or *Affiliated Entity*, (2) their specific duties to directly or indirectly communicate with an official or employee of the *Municipal Pension System* of the **Requesting Municipality** (OR), any municipal official or employee of the **Requesting Municipality**, (3) the official they communicated with, and (4) the dates of this service.
- 5. Since December 17th 2009, has the *Contractor*, or any agent, officer, director or employee of the *Contractor* solicited a contribution to any municipal officer or candidate for municipal office in the **Requesting Municipality**, or to the political party or political action committee of that official or candidate?

No

- **mk IF "YES",** identify the agent, officer, director or employee who made the solicitation and the municipal officials, candidates, political party or political committee who were solicited (to whom the solicitation was made).
- **6. Since December 17<sup>6</sup>, 2009:** Has the *Contractor* or an *Affiliated Entity* made any contributions to a municipal official or any candidate for municipal office in the **Requesting Municipality?**

No

- **0 IF** "**YES**", provide the name and address of the person(s) making the contribution, the contributor's relationship to the Contractor, the name and office or position of the person receiving the contribution, the date of the contribution, and the amount of the contribution.
- **8.** Does the *Contractor* or an *Affiliated Entity* have any direct financial, commercial or business relationship with any official identified on the *List of Municipal Officials*, of the **Requesting Municipality?**

No

**i'mk IF "YES",** identify the individual with whom the relationship exists and give a detailed description of that relationship.

\*\*NOTE: A written letter is required from the **Requesting Municipality** acknowledging the relationship and consenting to its existence. The letter must be attached to this disclosure. Contact the **Requesting Municipality** to obtain this letter and attach it to this disclosure before submission.

9. Has the *Contractor* or an *Affiliated Entity* given any gifts having more than a nominal value to any official, employee or fiduciary — specifically, those on the *List of Municipal Officials* of the **Requesting Municipality?** 

No

- **mk IF "YES"**, Provide the name of the person conferring the gift, the person receiving the gift, the office or position of the person receiving the gift, specify what the gift was, and the date conferred.
- **10.** Disclosure of contributions to any political entity in the Commonwealth of Pennsylvania **Applicability:** A "yes" response <u>is required</u> and full disclosure is required **ONLY WHEN ALL** of the following applies:
  - a) The contribution was made within the last 5 years (specifically since: December 18<sup>th</sup> 2004)
  - b) The contribution was made by an officer, director, executive-level employee or owner of at least 5% of the *Contractor* or *Affiliated Entity*.
  - c) The amount of the contribution was at least \$500 and in the form of:
    - 1. A single contribution by a person in (b.) above, OR
    - 2. The aggregate of all contributions all persons in (b.) above;
  - **d)** The contribution was for
    - 1. Any candidate for any public office or any person who holds an office in the Commonwealth of Pennsylvania;
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#### None

- **mik IF "YES",** provide the name and address of the person(s) making the contribution, the contributor's relationship to the *Contractor*, the name and office or position of the person receiving the contribution (or the political entity / party receiving the contribution), the date of the contribution, and the amount of the contribution.
- 11. With respect to your provision of professional services to the Municipal Pension System of the Requesting Municipality:

Are you aware of any apparent, potential or actual conflicts of interest with respect to any officer, director or employee of the *Contractor* and officials or employees of the **Requesting Municipality?** 

No

**NOTE: If, in the future,** you become aware of any apparent, potential, or actual conflict of interest, you are expected to update this **Disclosure Form** immediately in writing by:

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**mk IF "YES",** Provide a detailed explanation of the circumstances which provide you with a basis to conclude that an apparent, potential, or actual conflict of interest may exist.

One of the individuals identified by the Co	the person(s) participating in the completion of this Disclosure. <b>Participate</b> in <b>Item #1</b> above <u>must participate</u> in completing this attesting to the participation of those individuals named below.
Name: Laura A. Prego	Name:
Position: Consulting Actuary	Position:
Name:	Name:
Position:	Position:
Name:	Name:
Position:	Position:
	Laura a Prigo SIGNATURE
	CONSULTING ACTUARY TITLE
	<u>11/21/23</u> DATE

12. To the extent that you believe that Chapter 7-A of Act 44 of 2009 requires you to disclose any additional information beyond what has been requested above, please provide that information below or on a separate

piece of paper.

None

# **VERIFICATION**

I, Laura A. Prego, hereby state that I am a Consulting Actuary for Foster & Foster and I am authorized to make this verification. I hereby verify that the facts set forth in the foregoing Act 44 Disclosure Form for Entities Providing Professional Services to Allen Township Pension System are true and correct to the best of my knowledge, information and belief. I also understand that knowingly making material misstatements or omissions in this form could subject the responding Contractor to the penalties in Section 705-A(e) of Act 44.

I understand that false statements herein are made subject to the penalties of 18 P.A.C.S. § 4904 relating to unsworn falsification to authorities.

Laura a Prugo Signature

11/21/23

Date

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Dale Hassler – Chairman, Allen Township Board of Supervisors Gary Behler – Vice Chairman, Allen Township Board of Supervisors Tim Paul – Member, Allen Township Board of Supervisors Paul Link - Member, Allen Township Board of Supervisors Jason Frack – Member, Allen Township Board of Supervisors

#### **Appointed Officials or Employees**

Ilene M. Eckhart – Township Manager/Secretary (to Allen Township Board of Supervisors & Allen Township Non-Uniformed Pension Plan Chief Administrative Officer

Yohanna Vega – Township Treasurer

B. Lincoln Treadwell, Jr., Esq. – Solicitor

#### **Pension Committee**

None.

# **IDENTIFICATION OF CONTRACTORS & RELATED PERSONNEL**

**CONTRACTORS:** (See "**Definitions**" – page 2) Any entity who currently provides service(s) by means of a Professional Services Contract to the Municipal Pension System of the **Requesting Municipality**, please complete all of the following:

Iden	tify the Municipal Pension Systen	ı(s) for	· which vou are	providing i	inforr	mation:			
	cate all that apply with an "X":	x	Non- Uniform			Police Plan			
III	tate an that apply with an 2x .		Fire Plan			T ORCC T IAII			
attac	OTE: For all that follow, you meth it to this Disclosure if the space are responding to by the appropriate of the space are responding to by the appropriate of the space are responding to by the appropriate of the space are responding to by the appropriate of the space are responding to by the appropriate of the space are responding to by the appropriate of the space are respondent to the sp	e prov	ided is not suff	icient. Plea	ase re	eference each question / item			
1.	1. Please provide the names and titles of <u>all individuals</u> providing professional services to the <b>Requesting Municipality</b> 's pension plan(s) identified above. Also include the names and titles of <u>any advisors and subcontractors</u> of the Contractor, identifying them as such. After each name provide a description of the responsibilities of that person with regard to the professional services being provided to each designated pension plan.								
	Jerry Witt- acting solely in his capacity as Client Service Manager for Principal Life								
2.	Please list the name and title of disclosure; after each name, include								
3.	Are any of the individuals named and Requesting Municipality?								
	IF "YES", provide the name and employment.  No	or the j	person employed	ı, meir posii	иоп Ж	nui uie municipanty, and dates of			
4.	Are any of the individuals named	in Iter	n 1 or Item 2 a	bove a curre	ent or	former registered Federal or State			

No

date of their most recent registration /renewal.

F "YES", provide the name of the individual, specify whether they are a state or federal lobbyist, and the

## NOTICE: All information provided for items 1-4 above must be updated as changes occur.

- 5. Since December 17<sup>th</sup> 2009, has the *Contractor* or an *Affiliated Entity* paid compensation to or employed any third party intermediary, agent, or lobbyist that is to directly or indirectly communicate with an official or employee of the *Municipal Pension System* of the **Requesting Municipality** (OR), any municipal official or employee of the **Requesting Municipality** in connection with any transaction or investment involving the *Contractor* and the Municipal Pension System of the **Requesting Municipality?** 
  - <u>This question does not apply</u> to an officer or employee of the *Contractor* who is acting within the scope of the firm's standard professional duties on behalf of the firm, including the actual provision of legal, accounting, engineering, real estate, or other professional advice, services, or assistance pursuant to the professional services contact with municipality's pension system.
- → IF "YES", identify: (1) whom (the third party intermediary, agent, or lobbyist) was paid the compensation or employed by the *Contractor* or *Affiliated Entity*, (2) their specific duties to directly or indirectly communicate with an official or employee of the *Municipal Pension System* of the **Requesting Municipality** (OR), any municipal official or employee of the **Requesting Municipality**, (3) the official they communicated with, and (4) the dates of this service.

No

- 6. Since December 17<sup>th</sup> 2009, has the *Contractor*, or any agent, officer, director or employee of the *Contractor* solicited a contribution to any municipal officer or candidate for municipal office in the **Requesting Municipality**, or to the political party or political action committee of that official or candidate?
- → IF "YES", identify the agent, officer, director or employee who made the solicitation and the municipal officials, candidates, political party or political committee who were solicited (to whom the solicitation was made).

No

- 7. Since December 17<sup>th</sup>, 2009: Has the *Contractor* or an *Affiliated Entity* made any contributions to a municipal official or any candidate for municipal office in the **Requesting Municipality**?
- → IF "YES", provide the name and address of the person(s) making the contribution, the contributor's relationship to the Contractor, The name and office or position of the person receiving the contribution, the date of the contribution, and the amount of the contribution.

No

- 8. Does the *Contractor* or an *Affiliated Entity* have any direct financial, commercial or business relationship with any official identified on the *List of Municipal Officials*, of the **Requesting Municipality?**
- F "YES", identify the individual with whom the relationship exists and give a detailed description of that relationship.

\*\*NOTE: A written letter is required from the **Requesting Municipality** acknowledging the relationship and consenting to its existence. The letter must be attached to this disclosure. Contact the **Requesting Municipality** to obtain this letter and attach it to this disclosure before submission.

No

- 9. Has the *Contractor* or an *Affiliated Entity* given any gifts having more than a nominal value to any official, employee or fiduciary specifically, those on the *List of Municipal Officials* of the **Requesting Municipality?**
- F "YES", Provide the name of the person conferring the gift, the person receiving the gift, the office or position of the person receiving the gift, specify what the gift was, and the date conferred.

No

- **10.** Disclosure of contributions to any political entity in the Commonwealth of Pennsylvania **Applicability:** A "yes" response is required and full disclosure is required **ONLY WHEN ALL** of the following applies:
  - a) The contribution was made within the last 5 years (specifically since: December 18<sup>th</sup> 2018)
  - b) The contribution was made by an officer, director, executive-level employee or owner of at least 5% of the *Contractor* or *Affiliated Entity*.
  - c) The amount of the contribution was at least \$500 and in the form of:
    - 1. A single contribution by a person in (b.) above, **OR**
    - 2. The aggregate of all contributions all persons in (b.) above;
  - **d)** The contribution was for
    - 1. Any candidate for any public office or any person who holds an office in the Commonwealth of Pennsylvania;
    - 2. The political committee of a candidate for public office or any person that holds an office in the Commonwealth of Pennsylvania.
- **IF "YES"**, provide the name and address of the person(s) making the contribution, the contributor's relationship to the *Contractor*, The name and office or position of the person receiving the contribution (or the political entity / party receiving the contribution), the date of the contribution, and the amount of the contribution.

No

11. With respect to your provision of professional services to the Municipal Pension System of the **Requesting Municipality:** 

Are you aware of any apparent, potential or actual conflicts of interest with respect to any officer, director or employee of the *Contractor* and officials or employees of the **Requesting Municipality?** 

<u>NOTE:</u> If, in the future, you become aware of any apparent, potential, or actual conflict of interest, you are expected to update this **Disclosure Form** immediately in writing by:

- Providing a brief synopsis of the conflict of interest (and);
- An explanation of the steps taken to address this apparent, potential, or actual conflict of interest.
- **IF "YES"**, Provide a detailed explanation of the circumstances which provide you with a basis to conclude that an apparent, potential, or actual conflict of interest may exist.

No

12. To the extent that you believe that Chapter 7-A of Act 44 of 2009 requires you to disclose any additional information beyond what has been requested above, please provide that information below or on a separate piece of paper.

N/A

Please provide the name(s) and position(s) of the person(s) participating in the completion of this Disclosure. **One of the individuals** identified by the *Contractor* in *Item #1* above <u>must participate</u> in completing this Disclosure and must sign the below verification attesting to the participation of those individuals named below.

Name: Jerry Witt

**Position:** Client Service Manager

SIGNATURE

CLIENT SERVICE MANAGER

TITLE

12/1/2023

DATE

**VERIFICATION** 

I, <u>Jerry Witt</u>, hereby state that I am a <u>Client Service Manager</u> for (Name)

<u>Principal Life Insurance Company</u> and I am authorized to make this verification. (Contractor)

I hereby verify that the facts set forth in the foregoing Act 44 Disclosure Form for Entities Providing Professional Services to York Area Regional Police Department Non-Uniform Pension System are true and correct to the best of my knowledge, information and belief. I also understand that knowingly making material misstatements or omissions in this form could subject the responding Contractor to the penalties in Section 705-A(e) of Act 44.

I understand that false statements herein are made subject to the penalties of 18 P.A.C.S. § 4904 relating to unsworn falsification to authorities.

SIGNATURE

Client Service Manager

TITLE

12/1/2023

DATE